Act 33 Child Abuse History Clearance

Effective December 31, 2014 **Electronic Submission**

- The Pennsylvania Child Abuse History Clearance application can be submitted online
- Create an account or log into the Child Welfare Portal

Note: You will need an email address to create an account

- Use your permanent address
- Purpose of the Clearance check: School Employee governed by Public School Code
- Fee: \$8
- Creating an account and submitting your clearance application online will give you immediate access to your results or the status of your results, if your results cannot be processed immediately

Paper Submissions

- Paper submissions of the <u>Pennsylvania Child Abuse History Clearance</u>
 <u>application (CY113)</u> will still be accepted for anyone who may not have access to the internet
- Use your permanent address
- Purpose of the Clearance check: School Employee governed by Public School Code
- Fee \$8 Paper Application: Money Order (no cash or checks) payable to "Department of Public Welfare" - send it to Childline and Abuse Registry address in the box at the top of the form
- Processing Time: approximately 3 weeks
- When the clearance is processed and returned to you by the Department of Public Welfare, keep the original and scan a copy for upload to our application website.