

To be completed by the student:

Name: _____

Street Address: _____ City: _____

State: _____ Zip: _____ Email: _____

Telephone Number: _____ Cell: _____

Name of the School you are attending: _____

Anticipated dates for Internship: _____

Course of Study/Area of Interest _____

Reason for Internship:

School Requirement/Recommendation _____ Other: _____

Name of School Instructor/Advisor _____

Telephone Number of School Instructor/Contact _____

Complete Orientation Post Test _____ General Orientation Validation Checklist _____

Corporate Compliance Validation Form _____ Confidentiality Agreement _____

PA Patch (Crim Check) _____ Act 73/33 Clearances _____

*When submitting your request for clearances, choose "Employment" as the purpose of the clearance. "Volunteer" or "Other" will not be accepted.

2 step PPD/ Mantoux or QuantiFERON tb-Gold _____ Rubella Titer _____

Hepatitis B Vaccine or Declination Form _____ Flu Vaccine Proof _____ Varicella _____

Written verification of a health exam _____

Verify with School that CURRENT copies are on file at the Hospital:

Proof of Liability Insurance: _____ Copy of School Contract with UPMC: _____

Under the terms of this internship, it is understood that the student is under the direct supervision of a Department Manager/Director. Any patient care delivered by the student will be under the direction of the department manager or his/her designee and only after student competency has been established and possession of school/personal liability insurance has been confirmed. The Department Manager will secure informed consent from the patient to permit the student to participate appropriately in the provision of patient care. The student understands and accepts the internship experience as described above. The student agrees to abide by the rules and regulations of UPMC Horizon/UPMC Jameson.

Student Signature: _____ Date: _____

OFFICE USE ONLY

Paperwork Received ___/___/_____ (Date) _____ (Signature)

Spreadsheet _____ Notification _____ Requirements Completed: ___/___/___